



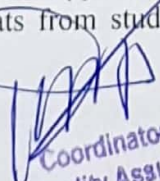
OFFICE OF THE COORDINATOR IQAC
SHRI KRISHAN CHANDER GOVERNMENT DEGREE COLLEGE POONCH
NAAC ACCREDITED B+
ANNUAL REPORT
2020-21

A meeting of all the IQAC members was organized in the IQAC on 03-01-2022 under the chairmanship of Prof. Khadam Hussain, Co-ordinator IQAC to discuss and finalize Annual Report:

1. Internal Quality Assurance Cell was reconstituted in accordance with the guidelines of National Assessment and Accreditation Counsel (NAAC) Bengaluru, India.
2. IQAC INITIATIVES 2020-21


Internal Quality Assurance Cell (IQAC) of Shri Krishan Chander Govt. Degree College Poonch has undertaken various initiatives to make quality the defining element of higher education in the U.T. of Jammu & Kashmir through a combination of self and external quality evaluation, promotion and sustenance initiatives. Following initiatives have been taken and achieved by IQAC of the college during the academic session 2020-21.

- **To frame the Policy Documents:** The Policy Documents is framed by the IQAC in which various measures are highlighted in order to enhance the overall growth and development of the college.
- **Face lifting of the college:** in order to make the college campus neat and clean, face lifting drives are frequently conducted by the NCC and NSS Units of the college.
- **Purchase of Infrastructure:** The College plans to purchase additional infrastructure such as Chairs, Tables, benches, almiras, etc. for the smooth functioning of the college.
- **Purchase of IFPD, Computers, Projectors, Teaching Devices:** In order to make the teaching-learning methods students centric and everlasting, the college purchases various teaching tools including, IFPD, Computers, Projectors, Teaching Devices, etc.
- **Installation of CC TV Cameras:** for the overall security of the college the CC TV cameras have been installed and properly monitored by the college administration.
- **Library Automation:**
- **Auction of old/used Stationary:**
- **Feedback from the alumni, students and stakeholders:** The Feedback mechanism has been designed to be comprehensive in terms of its coverage of various areas of assessment and also the stakeholders. Feedback is collected from students, parents, alumni, industry/Institutions, Academic peers and Faculty. Feedback from students is collected on various areas such as Teaching quality, functioning of various academic and administrative units of the college, Infrastructural and physical facilities, Curriculum, Student support, etc. The tools adopted for collection of feedback include, structured formats from students, Online Feedback, Complaints and Suggestion Boxes, meetings etc.


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- **Beautification of the college:** The College has long understood the importance and utility of a physically thriving and vibrant campus that makes a good impression, instills pride and creates a sense of unity. The campus beautification initiative provides energetic and interactive features including courtyards, lawns, outdoor spaces, seasonal displays, and Botanical Garden.
- **Academic Activities (Curricular and Extra-curricular):** Academic and extracurricular involvement is a key tool in this personal development. For the majority of college and university students, involvement in extracurricular activities plays an integral role in the collegiate experience. Students become involved in extracurricular activities not only for entertainment, social, and enjoyment purposes, but most important, to gain and improve skills. A wide and diversified range of extracurricular activities have been carried out, meeting a variety of student interests, it includes symposium, debates, essay writing competitions, sports and cultural events, etc.
- Repair and Renovation of the Campus:
- Repair and Renovation of College Boys & Girls Hostel.
- Finalization of previous years AQARS.
- **Academic & Administrative Audit by IQAC:** An Internal Academic Audit is conducted once in two years. The Committee comprises of two external members, who are academicians of repute and two internal members.
- The Committee evaluates the academic processes in the college and it's a report. Action is taken on the report by the management.
- More ICT enabled class-rooms.
- Installation of Water cooler / purifier in the college
- Renovations of Students & Teachers wash rooms
- Registration of Alumni Association.
- Feedback and suggestions from faculty members / students, Alumni & parents on University Curriculum & Evaluation process
- Re-constitution of various Sub Committees
- Preparation of Yearly Academic Calendar on the basis of University Academic Calendar
- Organizing NAAC Sponsored National Level Seminar
- Plan to open PG Courses in Arabic & Urdu
- **Standardization:** The IQAC has standardized various processing such as reporting formats, BoS minutes, Evaluation of research proposals submitted to RAC, Feedback forms, Assessment of Learning Levels at the Entry Level, Teaching Plans ,Evaluation of POs, PSOs, COs, etc., bringing about uniformity which is a prerequisite for monitoring quality and thereby enhancing it .
- **Teaching Plans:** The IQAC designed the Teaching plans with focus on Teaching inputs and teaching methodologies especially Student Centric Methodologies adopted , with an objective to monitor and enhance the teaching learning process.
- **Lab Manuals:** To ensure a structured methodology for students, the IQAC ensured the preparation of Lab Manuals by the Science Departments.

3. A Draft Plan/ Policy Document framed by IQAC on 02-20-2021 outlining the broad contour of working of the college for quality assurance. Main points of the Policy Documents and progress made against each component are given as under.


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S. No.	Policy/ Draft Plan	Progress/ Achievement
1	Policy towards Curricular Planning and implementation	Policy framed and implemented
2	Policy towards Record Keeping	Policy framed and implemented
3	Policy towards Academic Flexibility	Policy framed and implemented
4	Policy towards Curriculum Enrichment and learning Process	The College lecture halls and seminar halls have been equipped with Interactive Panel Displays/Smart Boards, LCD projectors/ Screen Projectors.
5	Policy towards catering to the students diversity	Specific teaching-learning strategies have been framed to meet the needs of both Slow Learners and Advance Learners.
6	Policy towards Effective Teaching Learning System	All the faculties have been encouraged towards ICT enabled teaching which includes Wi-Fi enabled projection facility, language labs, smart class rooms, E-learning resources, eye.
7	Policy towards evaluation process and reform	Criteria for internal assessment include tests, assignments, and routine evaluation. Heads of the departments have been empowered to re-assess the answer scripts in case of any grievances. Examination Committee takes care of such cases in a transparent manner.
8	Policy towards Resource Mobilization for Research	Policy framed and implemented
	Policy towards extension activities	Policy framed and implemented
	Policy towards Collaboration	Policy framed and implemented
	Policy towards infrastructure and learning resource	The College lecture halls and seminar halls have been equipped with Interactive Panel Displays/Smart Boards, LCD projectors/ Screen Projectors. The smart class-room of the college equipped with audio-visual aids.
	Policy towards students progression & students support	Policy framed and implemented
	Policy Towards Students participation	Policy framed and implemented
	Policy towards Alumni engagement	Alumni Association has been registered and regular feedback is sought for the betterment of the college.
	Policy towards Governance, Leadership and Management	Policy framed and implemented
	Policy towards institutional	Policy framed and implemented


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	values and best practices	
	Policy towards environmental consciousness and sustainability	Policy framed and implemented
	Policy towards NAAC accreditation	Policy framed and implemented
	Policy towards purchase policy for college	Policy framed and implemented
	Policy towards Proposed policy on building infrastructure	Policy framed and implemented
	Policy towards effective mentor-mentee relationship	<p>Meeting with the group of students at least twice a month.</p> <p>Continuously monitoring, counseling, guiding, and motivating the students in all academic matters.</p> <p>Advice students regarding choice of electives, Career related Guidance, Study Material, and Planning regarding Higher Studies etc.</p> <p>Contact parents/guardians if the situation demands e.g. academic irregularities, negative behavioral changes, and interpersonal relations, detrimental activities, etc.</p> <p>Maintain contact with the students even after their graduation.</p> <p>Intimate Head of the Institute / Coordinator IQAC and suggest if any administrative action is called for.</p> <p>Maintain a detailed progressive record of the student.</p>
	Policy towards institution of Excellency award	Policy framed and implemented
	Policy towards rotation of important assignment	<p>The college follows the practice of rotation of important assignments like NSS/IGNOU/MANUU/DDE/Cultural or any other which the members feel important shall be allotted on rotation basis to new members, so that every faculty shall get chance to learn and bring innovation.</p> <p>The appointment for these assignments are made by the Principal of the college after due consultation with Internal Quality Assurance Committee. The tenure of IGNOU assignment is defined by the Higher Education Department and tenure of rest of the assignments shall be two years.</p>
	Policy towards best usage of created resources	<p>The infrastructure of the College is sufficient to cater the needs of the learners. The College has a play ground to serve the need of cricket, football and hockey teams of the College. The College ground is very near to the College campus, besides there is well maintained park with its lush green lawns and well maintained flower beds also provides the serene environment to the students for pursuing their studies. College has well developed lawns and vehicle parking space.</p>

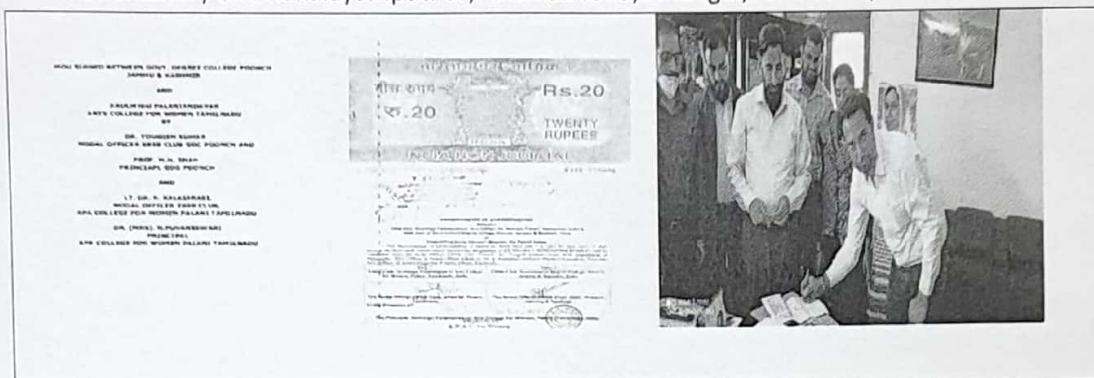

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4. Activities Conducted under Collaborative Initiatives with other Institution

➤ Orientation Programme with Ramanujan College Delhi (FIP) on 16th of April 2021, Ministry of Education, Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT) in collaboration with Teaching Learning Centre, (TLC) Ramanujan College, University of Delhi, Government Degree College Poonch; organized a **One-month** online Induction/Orientation/ FIP Programme for faculty in Universities/Colleges/Institutions of Higher Education.

5. MoU Signed between Govt. Degree College Poonch Jammu and Kashmir and Arulmigu Palaniandavar Arts College for Women Tamilnadu in the field of promoting the knowledge of the culture, philosophy, traditions and practices of different regions of india as well as promoting linguistic heritage of different culture of the both parties

➤ A Three–Day National Level Symposium on “CULTURECONNECT” May 17 th to 19 th 2021 with ARULMIGUPALANI AND AVARARTS COLLEGE FOR WOMEN, PALANI (AUTONOMOUS) (Re-accredited with B++ by NAAC in 3rd Cycle) (Affiliated to Mother Teresa Women’s University, Kodaikanal) Chinnakalayamputhur, Palani 624615, Dindugul, Tamilnadu, India.



6. Students Feedback Analysis and Action Taken
7. Teachers Feedback Analysis and Action Taken
8. Alumni Feedback Analysis and Action Taken
9. Two Days National Multidisciplinary Conference organized by the College on “Recent Innovations in Science, Social Science, Humanities and Arts on 23rd-24th March 2021.
10. One Days National Urdu Seminar organized by the College on “Literature, Ethics and Philosophy on 16th November 2021

The following members were present in the meeting and submitted the report for final approval

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My friend
Principal
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